



THE UNIVERSITY *of* EDINBURGH

ESTATES COMMITTEE

20 March 2019

Minute

- Present:** Vice-Principal Professor Jonathan Seckl (Convener)
Mr David Bentley, Lay member of Court
Ms Eleri Connick, EUSA President
Mr Hugh Edmiston, Director of Corporate Services
Dr Catherine Elliott, College Registrar, College of Medicine & Vet Medicine
Mr Lee Hamill, Director of Finance
Mr Gary Jebb, Director of Estates
Mr Richard Kington, Director of Accommodation, Catering and Events
Dr Catherine Martin, College Registrar, College of Arts, Humanities & Social Science
Mr Gavin McLachlan, Chief Information Officer and Librarian
Dr Bruce Nelson, College Registrar, College of Science & Engineering
Ms Liz Reilly, Director of Philanthropy and Donor Relations, Development & Alumni
Ms Sarah Smith, University Secretary
Mr Richard Terry, External Member of the Committee
- In attendance:** Mrs Karen Adamson, Head of Estates Finance
Mr Kyle Clark-Hay, Head of Estates Business Services
Mr Grant Ferguson, Director of Estates Operations
Mr Terry Fox, Director of Specialist Services, Finance Department
Ms Georgie Harris, Vice-President Community
Mrs Hannah King, Policy & Governance Manager – Estates Department
Mrs Jane Johnston, Director of Estates Development
Mrs Angela Lewthwaite, Estates Committee Officer (Secretary)
Professor Peter Mathieson, Principal and Vice-Chancellor
Ms Theresa Merrick, Director of Communications and Marketing
Ms Zoe Stephens, Estates Organisational Development & Change Manager
- Apologies:** Ms Clare Reid, Lay member of Court
Ms Tracey Slaven, Deputy Secretary, Strategic Planning

1 Minute (closed)

Paper A

The minute of meeting held on 12 September 2018 was approved

The Committee recorded its thanks and appreciation to the former Director of Finance, Mr Phil McNaull for his excellent professional contribution over many years.

The Committee welcomed Mr Lee Hamill, Director of Finance and Mr Terry Fox, Director of Specialist Services, Finance Department.

2 Matters Arising (Closed)

SUBSTANTIVE ITEMS –

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| 3 | Capital Prioritisation (Closed) | Paper B |
| 4 | Estates Annual Capital Plan 2018-19 to 2027-28 (Closed) | Paper C |
| | 4.1 Director of Finance Update – Ten Year Forecast (March 2019) (Closed) | Paper C1 |
| 5 | The King’s Buildings Nucleus Phase 1- Full Business Case (Closed) | Paper D |
| 6 | Extension to Advanced Computing Facility - Full Business Case (Closed) | Paper E |
| 7 | New College Fire Asset Protection (Closed) | Paper F |
| 8 | Provision of an Additional Large Teaching Space in the City Centre (Closed) | Paper G |
| 9 | Bioresearch and Veterinary Services Estates Strategy (Closed) | Paper H |

ROUTINE ITEMS

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| 10 | Small Works Process (Closed) | Paper I |
| 11 | Capital Project Update (Closed) | Paper J |
| 12 | Estates Committee Sub-Group and Estates Tender Review Panel Approvals | Paper K |

Committee noted the approvals provided by the Estates Committee Sub-Group:

- noted the Health and Wellbeing Centre at 7 Bristo Square - main contract awarded to Morrison Construction in the sum of £4,743,331.24. Contract completion 5 December 2019.

- noted that Estates Committee Sub-Group recommended that Policy and Resources Committee on 28 January 2019 approve the Revised Governance Arrangements for UoE Utilities Supply Company Limited.
- noted approval of £1.9m funding from University Resources to progress the Teaching Accommodation Programme for 2019-20 as recommended by the Space Strategy Group.
- noted The King's Buildings Nucleus - approved £300k from University Resources to continue to develop the detailed proposals to RIBA stage 4B and maintain the programme in order to ensure the project is delivered on time.
- noted Small Works Bids 2019-20 – the expenditure of £2.81m from University Resources for the prioritised Small Works Programme for 2019-20.
- noted Edinburgh Futures Institute Tender Approval – Main contract awarded to Balfour Beatty Construction Ltd in the sum of £70,529,999.55. The works commenced on site on March 2019 with contract completion scheduled for November 2021.

Contract awards (cc £5.5m) greater than £250,000 over the period 1 September 2018 to 28 February 2019 were noted.

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| 13 | Accommodation Nominations Agreement 10, 11 & 17 Beaverbank (Closed) | Paper L |
| 14 | Accommodation Nominations Agreement New Park, Bothwell Street, Edinburgh (Closed) | Paper M |
| 15 | Development & Alumni Capital Project Update (Closed) | Paper N |
| 16 | Strategic Acquisitions and Disposals (Closed) | Paper O |
| 17 | Estates Department Risk Register | Paper P |
| | The Committee noted the high rated risks that were contained in the risk register and the mitigation activities that were in place to manage these risks. | |
| 18 | Space Strategy Group (Closed) | Paper Q |
| 19 | Date of next meeting: Wednesday 15 May 2019 - 9:30 – 12:30 to be held in the Raeburn Room, Old College | |