



ESTATES COMMITTEE

16 May 2018

Minute

- Present:** Vice-Principal Professor Jonathan Seckl (Convener)
Mr David Bentley, Lay member of Court
Mr Hugh Edmiston, Director of Corporate Services
Dr Catherine Elliott, College Registrar, College of Medicine & Vet Medicine
Mr Gary Jebb, Director of Estates
Mr Patrick Kilduff, EUSA President
Mr Richard Kington, Director of Accommodation, Catering and Events
Dr Catherine Martin, College Registrar, College of Arts, Humanities & Social Science
Mr Gavin McLachlan, Chief Information Officer and Librarian
Mr Phil McNaull, Director of Finance
Dr Bruce Nelson, College Registrar, College of Science & Engineering
Ms Tracey Slaven, Deputy Secretary, Strategic Planning
Mr Richard Terry, External Member of the Committee
- In attendance:** Mrs Karen Adamson, Head of Estates Finance
Mr Grant Ferguson, Director of Estates Operations
Mr Kyle Clark-Hay, Head of Estates Business Services
Mrs Hannah King, Policy & Governance Officer – Estates Department
Mrs Jane Johnston, Director of Estates Development
Mrs Angela Lewthwaite, Estates Committee Officer (Secretary)
Ms Liz Reilly, Director of Philanthropy and Donor Relations, Development & Alumni
Ms Zoe Stephens, Estates Organisational Development & Change Manager
- Apologies:** Mr Chris Cox, Vice-Principal (Philanthropy & Advancement), Development & Alumni
Mr Oliver Glick, EUSA Vice-President Community
Ms Sarah Smith, University Secretary

1 Minute (closed)

A

The minute of meeting held on 14 March 2018 was approved subject to amending at item 17 the action owner from Registrar, College of Medicine & Veterinary Medicine to the Deputy Secretary, Strategic Planning.

The Committee noted that this would be the last Estates Committee meeting for Patrick Kilduff, (EUSA President) and Oliver Glick (EUSA Vice-President Community). Both were thanked for their excellent contributions.

2 Matters Arising

The Convener reported that Court on 23 April 2018 approved the Naming Policy.

SUBSTANTIVE ITEMS

- | | | |
|----------|---|-----------|
| 3 | Estates Annual Capital Plan 2017/18-2027/28 (Closed) | B |
| | 3.1 Finance Director's Update - Interim Ten Year Forecast (May 2018) (Closed) | B1 |
| 4 | Firbush Outdoor Centre – Full Business Case (Closed) | C |
| 5 | 4D Cellular Medicine at Institute of Genetics and Molecular Medicine (IGMM) (Closed) | D |

ROUTINE ITEMS

- | | | |
|----------|---|------------|
| 6 | Capital Project Update(Closed) | E |
| 7 | Estates Committee Sub-Group and Estates Tender Review Panel Approvals | F |
| | The Committee noted sub-group approval of negotiations with MRC for IGMM (Item 5 refers). | |
| | Contract awards (cc £5m) greater than £250k over the period to 1 March 2018 to 30 April were noted. | |
| 8 | Development Trust Campaign Capital Project Update (Closed) | G |
| 9 | Strategic Acquisitions and Disposals(Closed) | H |
| | 9.1 Argyle House Lease for Edinburgh College of Art Redevelopment (Closed) | H.1 |

ITEMS FOR FORMAL APPROVAL/NOTING (Please note these items are not normally discussed.)

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|-----------|--|----------|
| 10 | Estates Department Management Structure Changes | I |
| | The Committee noted the recent changes in the management structure within Estates' Development team. | |

- 11 Sustainable Campus Fund (SCF) J**
- The Committee noted successful progress and approved an extension of £1m to SCF for 2019/20 (4th year) and £1m for 2020/21 (5th year).
- The Committee requested that future updates should provide a standardised metrics report to include financial savings and carbon emissions data.
- 12 College of Arts, Humanities and Social Sciences Summary Report (Closed) K**
- 13 College of Medicine & Veterinary Medicine Summary Report (Closed) L**
- 13.1 Relocation of Edinburgh Medical School Research from Central Area to BioQuarter (Closed) L1**
- 14 Professional Services Summary(Closed) M**
- 15 Date of next meeting: Wednesday 12 September 2018 -09:30 – 12:30 to be held in the Raeburn Room, Old College.**

If you require this agenda or any of the papers in an alternative format e.g. large print please contact Angela Lewthwaite on 0131 651 4384 or email Angela.Lewthwaite@ed.ac.uk