



ESTATES COMMITTEE

13 September 2017

Minute

- Present:** Vice-Principal Professor Jonathan Seckl (Convener)
Mr David Bentley, Lay member of Court
Mr Hugh Edmiston, Director of Corporate Services
Dr Catherine Elliott, College Registrar, College Medicine & Vet Medicine
Mr Gary Jebb, Director of Estates
Mr Patrick Kilduff, EUSA President
Mr Richard Kington, Director of Accommodation Catering and Events
Mr Gavin McLachlan, Chief Information Officer and Librarian
Mr Phil McNaull, Director of Finance
Vice-Principal Professor Dorothy Miell, Head of College of Arts, Humanities and Social Science
Ms Sarah Smith, University Secretary
- In attendance:** Mrs Karen Adamson, Head of Estates Finance
Mr Graham Bell, Depute Director, Head of Estates Development
Mr Andy Davis, Head of Finance and Planning, College of Science and Engineering
Mr Grant Ferguson, Head Estates Operations & Assistant Director of Estates
Mr Oliver Glick - EUSA Vice-President Community
Mrs Jane Johnston, Head of Estates Planning and Special Projects
Mrs Angela Lewthwaite, Committee & Administration Officer (Secretary)
Liz Reilly, Director of Philanthropy and Donor Relations, Development & Alumni
Ms Zoe Stephens, Estates Organisational Development & Change Manager
- Apologies** Mr Chris Cox, Vice-Principal Philanthropy & Advancement
Dr Bruce Nelson, College Registrar, College of Science & Engineering
Ms Tracey Slaven, Deputy Secretary, Strategic Planning

1 Minute (closed)

Paper A

The Minute of meeting held on 22 March 2017 was approved.

The Committee welcomed Mr Patrick Kilduff, EUSA President; Oliver Glick, EUSA Vice-President Community; Mr Andy Davis, Head of Finance and Planning, College of Science and Engineering, (depute for Bruce Nelson) and Zoe Stephens, Estates Organisational Development & Change Manager.

2 Matters Arising - Closed

SUBSTANTIVE ITEMS

3 Estates Annual Capital Plan 2016-17 to 2026-27 – Partially Closed Paper B

The Committee noted the latest Estates Capital Plan for the eleven year period 2016-17 to 2026-27. The plan incorporates the likely impact of the City Deal, and the need for re-prioritisation and re-profiling of projects to maintain affordability.

Although it was noted that the Estates Department have demonstrated the capacity to deliver a Capital Plan of this scale, it was also noted that contractor procurement and contract management is more challenging due to market constraints.

3.1 Interim Ten Year Forecast (September 2017) Paper B1

The Committee noted the summary of the latest (September 2017) interim iteration of the Ten Year Forecast which includes the latest model of the City Deal and potential impact on the University's financial sustainability KPIs.

The next iteration of the Ten Year Forecast will be presented to the 25 September 2017 meeting of University Court.

Action: Director of Finance

4 Edinburgh College of Art Masterplan – Closed Paper C

5 Royal (Dick) School of Veterinary Studies Extension - Global Academy of Agriculture and Food Security Paper D

The Committee approved £500k from University Corporate Resource to procure a design team to develop proposals to RIBA Stage 3 (D) and develop a Full Business Case for an extension to the Royal (Dick) School of Veterinary Studies (R(D)SVS) to accommodate the Global Academy of Agriculture and Food Security.

Action: Director of Estates and College Registrar, College of Medicine & Vet Medicine

6 Old Kirk Postgraduate Student Centre – Closed Paper E

7 Masson House Hotel Phase 2 Refurbishment – Closed Paper F

8 Central Breeding Hub Review **Paper G**

The Committee noted that, following detailed review, the Central Bioresearch Services (CBS) Central Breeding Hub (proposed as part of the CBS Estate plan in 2015) was no longer required. Current and future scientific needs of the University could be supplied by adapting existing facilities at the new Darwin, Institute of Regeneration and Repair and Western General Hospital Biological Research Facilities (BRF).

Financial implications of the decision in terms of changes to existing BRF facilities and associated costs relating to provision of sufficient procedural space at the BioQuarter would be reviewed and a report brought back to Estates Committee following further investigation.

Action: Director of Corporate Services

ROUTINE ITEMS

9 Estates Committee Sub-Group Approvals – Closed **Paper H**

The Committee homologated the approval given by the Estates Committee Sub-Group to award the Institute for Regeneration and Repair main contract to Balfour Beatty Construction Ltd in the sum of £36,074,118.81.

The list of contract awards greater than £250k (totalling £41.8m) was noted.

10 Development & Alumni Capital Project Update – Closed **Paper I**

11 Space Strategy Group **Paper J**

The Committee recognised and applauded the successful completion of the Lister Learning & Teaching Centre in time for the first Semester. The Committee noted the outcome of the post-graduate and undergraduate teaching frequency analysis and approved £1m funding from University Corporate Resources to progress the Teaching Accommodation Programme for 2018/2019.

Action: Director of Estates

ITEMS FOR FORMAL APPROVAL/NOTING

12 Estates Risk Register **Paper K**

The Committee noted the red and amber risks and the mitigation activities in place to manage these risks.

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| 13 | Estates Committee – Revised Terms of Reference | Paper L |
| | <p>The Committee agreed that further amendments were required prior to presenting to the Policy and Resources Committee.</p> <p><u>Action: Convener, Director of Estates, University Secretary</u></p> | |
| 14 | Strategic Acquisitions and Disposals – Closed | Paper M |
| 15 | College of Arts, Humanities and Social Sciences Summary Report | Paper N |
| | <p>Approval of the re-naming of the George Square Lecture Theatre as the Gordon Aikman Lecture Theatre was delegated to the Convener to allow for further discussion outside the Committee.</p> <p><u>Action: Convener</u></p> <p>Post-meeting note: The Convener approved the proposed renaming of George Square Lecture Theatre following further discussion.</p> | |
| 16 | College of Medicine & Veterinary Medicine Summary Report | Paper O |
| | <p>The Committee approved funding of £953k from University Corporate Resources to deliver Phases 2 and 3 of the Dementia Research Institute Centre as approved in principle at the Estates Committee in March 2017.</p> <p><u>Action: Director of Estates and College Registrar (CMVM)</u></p> | |
| 17 | College of Science and Engineering Summary Report | Paper P |
| | <p>The Committee deferred the recommendation to approve the re-naming of Murchison House pending further exploration of fundraising opportunities.</p> <p><u>Action: Convener and Director of Philanthropy and Donor Relations, Development & Alumni</u></p> | |
| 18 | Support Groups Summary Report | Paper Q |
| | <p>The Committee approved £75k of funding from University Corporate Resources for professional fees to the conclusion of RIBA Stage 4b (H) for 7-8 Chambers Street.</p> <p>The Committee further noted the progress on the BioQuarter Infrastructure Phase 2.</p> <p><u>Action: Director of Estates</u></p> | |

18.1 Proposal to Re-name the Old Medical School Quadrangle

Paper Q1

The Committee approved the proposal to re-name the Old Medical School Quadrangle in honour of Dr Elsie Inglis.

Action: Director of Estates and Vice-Principal and Head of College Arts Humanities and Social Science

19 Investing in Drinking Water

Paper R

The Committee approved funding of £400,000 from University Corporate Resources to progress an installation and upgrade programme of drinking water points.

Action: Assistant Director of Estates

20 Date of next meeting: Wednesday 6 December 2017 - 09:30 – 12:30 to be held in the Raeburn Room, Old College.