



Estates Committee

Aitken Room, Laurie Liddell Clubhouse, Peffermill Playing Fields

Wednesday 12 March 2025, 9.30 am

AGENDA

Page No.

- 1. Welcome & Introduction**
Welcome by the Convener
- 2. Declarations of Interest**
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
- 3. Minute - Wednesday 4 December 2024 (Closed)** **5 - 18**
To approve the minute of the previous meeting held on Wednesday 4 December 2024.

An extract of the full Estates Committee meeting minute will be published on the website.
- 4. Matters Arising**
To raise any matters arising
- 5. Estates Committee Action Log (Closed)** **19 - 22**
To review the action log

This paper is closed due to the commercial sensitivity of ongoing live projects and/or University business.
- 6. Key Decision Forward Plan (Closed)** **23 - 34**
To note a paper from the Director of Estates and the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

SUBSTANTIVE ITEMS

Financial

- 7. Director of Finance Update Report (Closed)** **35 - 42**
To note a paper from the Interim Director of Finance

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

8. **Estates Annual Capital Plan 2024 to 2029 (Closed)** 43 - 56
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

9. **Capital Plan Category C Uncommitted Projects (Closed)** 57 - 62
To consider a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

10. **Digital Estate Capital Plan 2024 to 2029 (Closed)** 63 - 72
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

Audit Actions

11. **Estates Committee Effectiveness and Performance - Self-Assessment (Closed)** 73 - 80
To note a paper from the Convener and the Provost and Deputy Convener

This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.

12. **Physical Estate - Project Boards Update (Closed)** 81 - 106
To consider a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.

13. **Estate Operational Performance Information**

- 13.1 **Higher Education Estates Management Report 2024 (EMR) - Data Insights (Closed)** 107 - 128
To consider a paper from the Director of Estates and the Head of Space and Property Management

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

- 13.2 Condition of the Physical Estate Update (Closed)** **129 - 138**
To note a paper from the Director of Estates and the Director of Estates Operations

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

Physical Estate - Professional Service Groups

- 14. Small Works Programme and Statutory Compliance Budget Allocation (Closed)** **139 - 146**
To approve a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

- 15. Replacement of Switchgear (Closed)** **147 - 150**
To approve a paper from the Director of Estates and the Director of Estates Operations

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

ROUTINE ITEMS

- 16. Estates Capital Projects Update (Closed)** **151 - 172**
To note a paper from the Director of Estates Development

The paper should remain closed due to the number of ongoing projects on site and the commercially sensitive nature of the subject matter.

- 17. Digital Estate Status Update (Closed)** **173 - 180**
To note a paper from the Vice-Principal & Chief Information Officer & Librarian to the University

The paper should remain closed due to the commercially sensitive nature of the subject matter.

- 18. Estates Committee Exception Group and Estates Tender Review Panel Approvals (Closed)** **181 - 186**
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

19. **Capital Projects Group Report (Closed)** 187 - 190
To note a paper from the Vice-Principal Corporate Services

Closed paper – commercially confidential.
20. **Knowledge Strategy Committee Report (Closed)** 191 - 194
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University

Closed paper – based upon a draft minute which has yet to be approved by the Committee and includes some information which is commercially confidential
21. **Development and Alumni Capital Project Update (Closed)** 195 - 198
To note a paper from the Vice-Principal Philanthropy and Advancement, Executive Director of Development & Alumni

This is a closed paper for the purposes of Freedom of Information legislation as it contains confidential and personal information. Disclosure would constitute a breach of the Data Protection Act. The projects are ongoing and the information should not be released until it is communicated otherwise by D&A.
22. **Strategic Acquisitions, Disposals, Leases and Estate Management (Closed)** 199 - 212
To approve a paper from the Director of Estates

The paper should be closed until all negotiations are concluded, as disclosure would substantially prejudice the commercial interests of the University.

ITEMS FOR FORMAL APPROVAL/NOTING (Please note these items are not normally discussed.)

23. **Queen's Medical Research Institute (QMRI) Collaboration Works - Main Contractor Construction Services (Closed)** 213 - 238
To approve a paper from the Director of Estates

The paper is closed as disclosure would substantially prejudice the commercial interests of the University and potential contracting parties.
24. **Date of next meeting**
To note the date of the next meeting is scheduled for **Wednesday 14 May 2025, 09.30am – 12.30pm.**

If you require this agenda or any of the papers in an alternative format e.g. large print please email Estates.Committees@ed.ac.uk