



Estates Committee

**Institute for Regeneration and Repair, Edinburgh BioQuarter
Wednesday 14 May 2025, 9.30 am**

AGENDA

Page No.

- 1. Welcome & Introduction**
Welcome by the Convener
- 2. Declarations of Interest**
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
- 3. Minute**
 - 3.1 Estates Committee Meeting - Wednesday 12 March 2024 (Closed)** **5 - 20**
To approve the minute of the previous meeting held on Wednesday 12 March 2025

An extract of the full Estates Committee meeting minute will be published on the website.
 - 3.2 Estates Committee Digital Seminar - Tuesday 22 April 2025 (Closed)** **21 - 26**
To approve the minute of the Digital Seminar held on Tuesday 22 April 2025

An extract of the full Estates Committee meeting minute will be published on the website.
- 4. Action Log (Closed)** **27 - 30**
To review the action log

This paper is closed due to the commercial sensitivity of ongoing live projects and/or University business.
- 5. Matters Arising**
To raise any matters arising
- 6. Key Decision Forward Plan (Closed)** **31 - 42**
To note a paper from the Director of Estates and the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

SUBSTANTIVE ITEMS

Financial

7. **Finance Update Report (Closed)** 43 - 66
To note a paper from the Interim Director of Finance

This paper should not be included in open business as its disclosure could substantially prejudice the commercial interests of the University.

8. **Estates Annual Capital Plan 2024 to 2029 (Closed)** 67 - 80
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interest of the University.

9. **Digital Estate Capital Plan 2024 to 2029 (Closed)** 81 - 94
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

Internal Audit

10. **Internal Audit of Estates Committee Arrangements - Update on Actions (Closed)** 95 - 102
To note a paper from the Convener and the Provost and Deputy Convener

This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.

Strategy and Policy

11. **Estates Strategy 2025 Update (Closed)** 103 - 106
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

12. **Integrated Transport Plan 2023-2030: Year 2 Progress Report (Open)** 107 - 122
To note a paper from the Head of Support Services

13. **Vehicle Policy (Closed)** 123 - 132
To approve a paper from the Head of Support Services

This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs. Once the Policy has been approved by University Executive it will be published on the University website.

Digital Estate

- 14. Condition of the Digital Estate Update (Closed)** **133 - 160**
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University

The paper should remain closed due to the commercially sensitive nature of the subject matter.

Physical Estate

- 15. Condition of the Physical Estate Update (Closed)** **161 - 166**
To note a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

- 16. Net Zero Infrastructure - Easter Bush Campus Utilities Networks Expansion (Closed)** **167 - 178**
To approve a paper from the Director of Estates Net Zero and Carbon Leadership

This paper should remain closed until tendering of works has been concluded as disclosure would substantially prejudice the commercial interests of the University.

- 17. Information Services Group (ISG) Relocation (Closed)** **179 - 182**
To approve a paper from the Director of Estates

This paper is closed as disclosure would substantially prejudice the commercial interests of the University.

ROUTINE ITEMS

- 18. Estates Capital Projects Update (Closed)** **183 - 206**
To note a paper from the Director of Estate Development

The paper should remain closed due to the number of ongoing projects on site and the commercially sensitive nature of the subject matter.

- 19. Digital Estate Status Update (Closed)** **207 - 214**
To note a paper from the Vice-Principal, Chief Information Officer & Librarian to the University

The paper should remain closed due to the commercially sensitive nature of the subject matter.

- 20. Estate Net Zero Pathway Update (Closed)** **215 - 232**
To note a paper from the Director of Estates Net Zero and Carbon Leadership
- This paper is closed as disclosure would substantially prejudice the effective conduct of public affairs.
- 21. Estates Committee Exception Group and Estates Tender Review Panel Approvals (Closed)** **233 - 238**
To note a paper from the Director of Estates
- This paper is closed as disclosure would substantially prejudice the commercial interests of the University.
- 22. Capital Projects Group Report (Closed)** **239 - 242**
To note a paper from the Vice-Principal Corporate Services
- Closed paper – commercially confidential
- 23. Knowledge Strategy Committee Report (Closed)** **243 - 246**
To note a paper from the Vice Principal, Chief Information Officer and Librarian to the University
- Closed paper – based upon a draft minute which has yet to be approved by the Committee and includes some information which is commercially confidential.
- 24. Development and Alumni Capital Project Update (Closed)** **247 - 250**
To note a paper from the Vice-Principal Philanthropy and Advancement, Executive Director of Development & Alumni
- This is a closed paper for the purposes of Freedom of Information legislation as it contains confidential and personal information. Disclosure would constitute a breach of the Data Protection Act. The projects are ongoing and the information should not be released until it is communicated otherwise by D&A.
- 25. Strategic Acquisitions, Disposals, Leases and Estate Management** **251 - 260**
To a note paper from the Director of Estates (Closed)
- The paper should be closed until all negotiations are concluded, as disclosure would substantially prejudice the commercial interests of the University.

ITEMS FOR FORMAL APPROVAL/NOTING (Please note these items are not normally discussed.)

26. Date of next meeting

To note the date of the next meeting is scheduled for **Wednesday 27 August 2025, 09.30am – 12.30pm.**

If you require this agenda or any of the papers in an alternative format e.g. large print please email Estates.Committees@ed.ac.uk